

JOHNSONVILLE SCHOOL BOARD
Minutes of Meeting held on Tuesday 24 February 2026, commencing at 7.00pm

“A well governed school accountable to the wider community to enable every student to leave a confident, connected, actively involved, lifetime learner.”

Present: Tania Cohen (TC), Simon Faisandier (SF), Misty Olney (MO), Siobhán Garrett (SG), David Lim (DL), Noah Boyte (NB), Simon Scannell (SS), Abishek Gaur (AG)

Welcome:

Apologies:

Minutes recorded by: Megan Button (MB)

Item	Discussion / Decision	Person Responsible	Timeframe
1. Administration Karakia and Manaakitanga	Performed	TC	
1.1 Presiding Member Chosen	SF elected as Presiding Member	SF	
1.2 Attendance recorded; quorum established	Done	SF	
1.3 Interests are declared	AG advised he has started work on a project with Oranga Tamariki but does not access any student data.	AG	
1.4 Recent minutes are accepted	Motion: NB moves that the Minutes from the meeting dated 9 December 2025 are approved. SS second.	All	
Actions reviewed from previous meeting	Liaising with families re aspirations for their child at school/material for enrolment pack/transition to school.	MO/NB	ongoing
	MB to write to Ann Bell at MOE in relation to Amesbury School recapitation	MB	Done
	SF to edit the Te Tiriti Communication and send to whanau	SF	Done
1.5 Correspondence is shared	<ul style="list-style-type: none"> NZEI Te Riu Roa email, 13/2/26 – Upcoming paid union meetings for Worksite Reps 17/2/26 – 6/3/26. Email from Regan Cunliffe, 6/2/26 - OIA Request. University of Auckland student conducting academic research into Board obligations under the Public Records Act 2005 where business is conducted outside school-managed systems, including the use of personal devices. 	TC	Mar
Endorsement of correspondence and electronic resolutions	<p>Action: TC to respond to the OIA on behalf of the Board</p> <ul style="list-style-type: none"> MOE Letter from Anne Bell dated 2/02/26 – Request for feedback sent by MOE on 3/12/25 re Amesbury School’s application to change from a contributing school (yr 1-6) to a full primary school (Yr 1-8) was sent prematurely. We will be advised if submissions are required at a later date. MOE Letter from Anne Bell 1/02/26 – Johnsonville School enrolment scheme is due for review. <p>Action: TC & SF to meet with MOE before the end of Term 2 Action: TC to complete necessary documentation</p>	TC/SF TC	Mar Mar

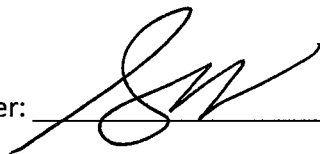
	<ul style="list-style-type: none"> • Emails of thanks to the Board for their communication about the Johnsonville School’s continued Board commitment to Te Tiriti o Waitangi received from: <ul style="list-style-type: none"> ○ Anna and Sam Win-Mason ○ Alwyn Rees • NZEI Te Riu Roa email dated 13/2/26 – Notification of paid union meetings for Worksite Representatives of primary teachers, support staff etc. held 17/2/26 – 6/3/26. • Email received - Ben McNulty supporting schools to continue to give effect to Te Tiriti o Waitangi. <p>Motion: SS moves that the correspondence be accepted. DL second.</p>		
<p>2. Monitoring 2.1 Annual plan implementation progress is updated and discussed (Principal’s report)</p>	<ul style="list-style-type: none"> • Johnsonville School roll sits at 329, currently funded for 347 students. • Target students have been identified for teachers learning programmes <p>Motion: TC moves that the Principal’s Report be accepted. DL second.</p> <p>Strategic Plan, Annual Plan and Variance Report – TC has written a new Annual Plan. These documents will be sent to MOE and will be available on our website by March.</p> <p>Motion: TC moves that the Strategic Plan, Annual Plan and Variance Report be accepted. DL second.</p> <p>Attendance Management Plan – Term 4 data now included and our school regular attendance in 2025 was 67%. Our regular attendance goal for 2026 is set to 72% and has been posted on the website.</p> <p>Motion: TC moves that the Attendance Management Plan be accepted. DL second.</p>		
<p>2.5 Students, staff, volunteers, and visitors are safe and well, and the board is a good employer</p>	<p>22 staff have shown interest in the mole-mapping and the allocated Board funds will cover this.</p> <p>Action: NB to schedule Mole mapping team to visit school</p> <ul style="list-style-type: none"> • Asbestos Removal - \$42,247.92 received so far from MOE for testing and removal. Remediation work costs currently sit around \$16,000. School has had to cover around \$9,000 for classroom items not covered by insurance e.g. ipads. 	<p>NB</p>	<p>Mar</p>
<p>2.6 Property projects are being effectively delivered (Property Committee report)</p>	<ul style="list-style-type: none"> • Board agreed to remove the macrocarpa trees on the bottom field along Ironside Road due to safety risks with new wind break planting to be undertaken. • Draft 10 Year Property Plan has been received, TC will bring to next meeting • Removal of the prefab classrooms by MOE on the bottom field scheduled for June. TC to investigate cost to remove the piles, ramp, deck etc versus building a raised platform deck for student/class use. • Arborists working on tree removal above the new retaining wall – funded as part of this project. Working on solutions for drainage and new grass seed will be laid. • Fencing to be added above the new retaining wall on bottom field and behind Room 1 • Asphalt has been laid and new line markings added. Remaining funds may be used for bottom court. • Work completed in Room 20 – new curtains, toilet, painting and protective screening across kitchen. 		

2.7 The board is financially responsible (Finance Committee report)	Motion: DL moves that the financial accounts as 31 December 2025 and 31 January 2026 are accepted. SS second.		
3. Strategic Decisions and Discussions 3.1 Policies and Procedures up for Review	<ul style="list-style-type: none"> Alcohol, Drugs, and Other Harmful Substances Policy – Policy to be amended to state that alcohol here must be no alcohol consumed by staff on site until 6pm and only at events approved by the principal. Action: MB to update Policy wording Action: TC to update the register of staff medications <ul style="list-style-type: none"> Sun Protection Motion: DL moves that the Alcohol, Drugs, and Other Harmful Substances Policy and the Sun Protection Policy be accepted. NB second.	MB TC	Mar Mar
3.2 Engagement calendar	Hui-a-whānau dates to be confirmed and added to the Engagement calendar Action: TC to confirm dates, MO to consult with Alwyn Rees	TC/MO	Mar
4. Administration 4.1 Agreed Public Excluded Business	N/A		
5. Additional items:			
Confirmed Actions Meeting closed: 8.50pm	Board response to the OIA	TC	Mar
	Complete Enrolment Scheme review documentation and meet with MOE	TC/SF	Mar
	Organise Mole Mapping team to visit school	NB	Mar
	Update wording to Alcohol, Drugs, and Other Harmful Substances Policy	MB	Mar
	Update the register of staff medications	TC	Mar
	Set dates for Hui-a-whānau & consult Alwyn Rees	TC/MO	Mar

Next Meeting:

7.00pm, Tuesday 24 March 2025

Simon Faisandier, Presiding Member:



Date:

25/3/26