

**JOHNSONVILLE SCHOOL BOARD**  
**Minutes of Meeting held on Tuesday 11 November 2025, commencing at 6.45pm**

*“A well governed school accountable to the wider community to enable every student to leave a confident, connected, actively involved, lifetime learner.”*

**Present:** Tania Cohen (TC), Misty Olney (MO), Simon Faisandier (SF), Simon Scannell (SS), Siobhán Garrett (SG), David Lim (DL), Noah Boyte (NB), Abishek Gaur (AG)

**Welcome:**

**Apologies:**

**Minutes recorded by:** Megan Button (MB)

Item	Discussion / Decision	Person Responsible	Timeframe
<b>1. Administration</b> Karakia and Manaakitanga	Performed	NB	
1.1 Attendance recorded; quorum established	Done	SF	
1.2 Interests are declared	None to declare		
1.3 Recent minutes are accepted	<b><i>Motion: The Board moves that the Minutes from the meeting dated 14 October 2025 are approved.</i></b>	All	
Actions reviewed from previous meeting	Liaising with families re aspirations for their child at school/material for enrolment pack/transition to school.	MO/NB	Dec
	DL to run to run a short finance session for Board members	DL	Done
	TC to contact the Y regarding the contract renewal	TC	Done
	Board to set 2026 attendance goal	All	Done
	Board to set 2026 meeting day/times	All	Done
1.4 Correspondence is shared	<ul style="list-style-type: none"> <li>● NZEI Te Riu Roa email dated 17 October 2025 – Formal notification of strike action on Thursday 23 October 2025 from 7am to 7pm involving employees who are members of NZEI Te Riu Roa and who are covered by the collective agreements.</li> <li>● Document received from David Lim with information on how to read and interpret school finances</li> </ul>	All	Oct
Endorsement of correspondence and electronic resolutions	<b><i>Motion: The correspondence was accepted. All.</i></b>	DL	Nov

<p>2. Monitoring 2.1 Annual plan implementation progress is updated and discussed (Principal's report)</p>	<ul style="list-style-type: none"> <li>● Not continuing with the current Kura Ahurea cohort but will continue this in other ways</li> <li>● Teachers are current writing reports</li> <li>● Student Achievement - easTTle Writing 20205 - All cohorts achieved at or above the national mean in the Term 3 writing assessment</li> </ul> <p>The Board ratified the appointment of Amelia Prendeville to a permanent teaching position</p> <p>The Board ratified the appointment of Kelsey Moore to a permanent teaching position</p> <p>The Board ratified the appointment of Penny England as a permanent 0.5 Special Education teacher</p> <p><b>Motion: TC moves that the Principal's Report be accepted. DL second.</b></p>	TC	
<p>2.3 Students, staff, volunteers, and visitors are safe and well, and the board is a good employer</p>	<ul style="list-style-type: none"> <li>● NB suggested molemapping for staff wellbeing. The estimated cost for a nurse to visit and assess all staff is approximately \$3,000.</li> </ul>	TC/MO/SS/ NB	
<p>2.3 Property projects are being effectively delivered (Property Committee report)</p>	<ul style="list-style-type: none"> <li>● Work will start mid December on the slip behind Room 1 and the retaining wall on the bottom field - work expected to be finished in early January</li> <li>● Asphalt will be done in January before school goes back and then the tagged special project money will pay for the line markings - court markings first, then activities</li> <li>● Painting of the staffroom is in the cyclical maintenance plan but has been deferred until the joinery is completed, roof painting on cyclical maintenance plan will be completed over December/January break</li> </ul>	TC	
<p>2.5 The board is financially responsible (Finance Committee report)</p>	<p><b>Motion: DL moves that the financial accounts as 30 September 2025 are accepted. SS second.</b></p>	DL	
<p><b>3. Strategic Decisions and Discussions</b> 3.1 Attendance Goal 2026</p>	<p>The average attendance for 2024/2025 is 65.57% of children attending 90% of the time. It was noted that the government would like 80% attendance by 2030.</p> <p>The Board agreed to set the attendance target for 2026 at 68%</p>	All Board	
<p>3.2 Policies and Procedures up for Review</p>	<p>The following policies have been reviewed and no concerns raised.</p> <ul style="list-style-type: none"> <li>● Bullying and Harassment</li> <li>● Behaviour Management</li> </ul> <p><b>Motion: TC moves that the above policy be accepted. SS second.</b></p>	All	
<p>3.3 Third Party Occupancy Agreement - Premier Preschool</p>	<p>A Third Party Occupancy Agreement is needed for Premier Preschool for a 10 year period with the right of renewal. This needs Board and Ministry approval.</p> <p>The Board approved and the agreement was signed.</p>	TC/SF	Nov

3.5 End of Year Staff Lunch	The Board approved \$2,500 for the staff Christmas lunch on 17 December		
3.6 Engagement calendar	<ul style="list-style-type: none"> <li>• Saturday 22 November - Multicultural Food Festival. All Board encouraged to attend</li> <li>• Friday 28 November - Mihi Whakatau - SG &amp; NB are able to attend</li> <li>• Wednesday 17 December - Last day of school, staff lunch at 2.15pm</li> <li>• No planning meeting necessary in January 2026</li> </ul>	All	Nov
<b>4. Administration</b> 4.1 Agreed Public Excluded Business	Moved into PEB at 8.32pm and out at 8.36pm. <ul style="list-style-type: none"> <li>• One item was discussed for the privacy of natural persons.</li> </ul>		
<b>5. Additional items:</b>	It was agreed that Board meetings in 2026 should continue on Tuesday evenings at 6.45pm.  <b>Action: TC to set the dates for 2026 Board meetings</b>	All TC	Nov Dec
Confirmed Actions  Meeting closed: 8.40pm	TC to contact The Y to discuss their best proposal	TC	Oct

**Next Meeting:**

6.45pm, Tuesday 9 December 2025

Simon Faisandier, Presiding Member:

Date:

9/12/25