

JOHNSONVILLE SCHOOL BOARD

Minutes of Meeting held on Tuesday 14 October 2025, commencing at 6.30pm

“A well governed school accountable to the wider community to enable every student to leave a confident, connected, actively involved, lifetime learner.”

Present: Tania Cohen (TC), Misty Olney (MO), Simon Faisandier (SF), Simon Scannell (SS), Siobhán Garrett (SG), David Lim (DL), Noah Boyte (NB), Abishek Gaur (AG)

Welcome: Paddy Simpson & Will Stalker– YMCA, Todd Morton – EasySwim

Apologies:

Minutes recorded by: Megan Button (MB)

Item	Discussion / Decision	Person Responsible	Timeframe
1. Administration Karakia and Manaakitanga	Performed	NB	
1.1 Attendance recorded; quorum established	Done	SF	
1.2 Interests are declared	None to declare		
1.4 Recent minutes are accepted	Motion: The Board moves that the Minutes from the meeting dated 5 August 2025 are approved.	All	
Actions reviewed from previous meeting	Liaising with families re aspirations for their child at school/material for enrolment pack/transition to school.	MO/NB	Nov
	MB to have the August minutes signed by EL as Previous Presiding Member	MB	Done
	DL to advise a time to run a short finance session for Board members	DL	Nov
	Misty Olney to buy Christmas Cards for staff on behalf of Board	MO	Done
1.4 Correspondence is shared	<ul style="list-style-type: none"> NZEI Te Riu Roa email dated 7 October 2025 – Informal notification of planned strike action from on Thursday 23 October 2025 by employees who are members of NZEI Te Riu Roa and who are covered by the collective agreements. Letter from Ministry of Education – Approval received from MOE for \$113,000 spend for double glazing and decks in Room 20. Letter from the Office of Hon Erica Stanford via email dated 14 October 2025 – Letter of thanks relating to the recent results of the term three phonics checks. 	All	Oct
Endorsement of correspondence and electronic resolutions	Motion: SS moves that the correspondence be accepted. SG second.		
2. Monitoring	<ul style="list-style-type: none"> Personnel – 81 applications received for 3 positions Hosted and participated in St Brigid’s Festival – money fundraised towards refreshing kapa haka uniforms 	TC	

2.1 Annual plan implementation progress is updated and discussed (Principal's report)	<ul style="list-style-type: none"> • Music Therapist working in Korowai <p>Motion: TC moves that the Principal's Report be accepted. SG second.</p>		
2.3 Students, staff, volunteers, and visitors are safe and well, and the board is a good employer	<ul style="list-style-type: none"> • One staff injury to report – tripped on step. Hazard has been fixed. • Reminder to staff about security around school • Covid is around – teachers reminded to ventilate and sanitise • Reminder sent to parents about safe parking • Parents reminded not to leave children unattended at Waitohi Library <p>Motion: MO moves that the Health & Safety Report be accepted. SG second.</p>	TC/MO/SS/ NB	
2.3 Property projects are being effectively delivered (Property Committee report)	<ul style="list-style-type: none"> • Contractors are still working on fixing the howling issue in the new build • Tree work completed during the holidays • \$21,000 received from Ministry for further tree maintenance 	TC	
2.5 The board is financially responsible (Finance Committee report)	<ul style="list-style-type: none"> • Teachers are spending their budgets prior to 31 October 2025 <p>Motion: DL moves that the financial accounts as 30 September 2025 are accepted. NB second.</p>	DL	
3. Strategic Decisions and Discussions 3.1 Before and After School Care	<p>The 3 year contract with The Y After School Care is up for renewal at the end of 2025.</p> <p>7.00 – 7.15pm – Presentation by The Y (Paddy Simpson, Former Acting CEO & Will Stalker, Area Manager)</p> <ul style="list-style-type: none"> • Currently have 42 – 48 children at afterschool care Mondays to Wednesdays • Available for Teacher Only Days and Strike Days • Robust safety policies – daily hazard checks, e.g. injury reporting, termly fire drills • Improved programmes for children – fun, educational sessions, holiday programmes <p>7.15-7.30pm – Presentation by EasySwim (Todd Morton)</p> <ul style="list-style-type: none"> • EasySwim are a swim school and registered gym club - looking to move in to after school care • Experienced in designing achievable pathways for children • Keen to offer gym, sports and aquatics as part of their afterschool care • Need to develop policies for one-on-one care, additional staff training 	All Board	
3.2 Before and After School Care – Following Discussion	<p>Points noted by the Board were that The Y currently has a good programme, their staff are well trained and there is consistency with staff. The EasySwim proposal is very heavily sport-focused which may not have a wide appeal and there is no established programme offered at any other schools yet. Concerns there may not be time to develop a robust programme and systems by January 2026.</p> <p>The Board wishes to continue with the incumbent subject to the best offer presented from The Y.</p> <p>Action: TC to contact The Y to discuss their best proposal.</p>	TC	

3.3 Ballot Spaces for 2026	TC recommends that the Board offer 15 spaces to out of zone students for mainstream students in Year 0 & 1 classes for Term 1 and 2 in 2026. Motion: TC moves to open the ballot for 15 Year 0/1 spaces in the mainstream for Terms 1 & 2 2026. SS second.	TC	
3.4 Attendance Goal 2026	Regular attendance has been dropping over the past 5 years. It is a concerning trend but with many families taking extended holidays overseas to visit family and friends it is unlikely to change. TC includes items in the newsletter highlighting how missing school affects education. Action: Board to set the school attendance goal for 2026 at the November meeting.	All	Nov
3.5 Policies and Procedures up for Review	The following policies have been reviewed and no concerns raised. <ul style="list-style-type: none"> ○ Staff Wellbeing and Safety Motion: SS moves that the above policy be accepted. DL second. <ul style="list-style-type: none"> ○ Minimising Physical Restraint Motion: DL moves that the above policy be accepted. SG second. <ul style="list-style-type: none"> ○ Stand-down, Suspension, and Exclusion Motion: DL moves that the above policy be accepted. MO second.	All	
3.6 Engagement calendar	<ul style="list-style-type: none"> • Cultural Festival – Saturday 22 November • November Board meeting – Board to sign staff Christmas cards 	All	Nov
4. Administration	Moved into PEB at 8.44pm and out at 8.55pm.		
4.1 Agreed Public Excluded Business	<ul style="list-style-type: none"> • Two items were discussed for the privacy of natural persons. 		
5. Additional items:	Board meetings to be held at 6.45pm for the rest of 2025. Action: Day and time for 2026 Board meetings to be agreed on at the next meeting.	All	Nov
Confirmed Actions	TC to contact The Y to discuss their best proposal	TC	Oct
Meeting closed: 9.07pm	Board to set the school attendance goal for 2026 at the next meeting	All	Nov
	Day and time for 2026 Board meetings to be agreed on at the next meeting	All	Nov

Next Meeting:

6.45pm, Tuesday 11 November 2025

Simon Faisandier, Presiding Member:

Date:

20/11/25