

**JOHNSONVILLE SCHOOL BOARD**  
**Minutes of Meeting held on Tuesday 9 December 2025, commencing at 6.45pm**

*“A well governed school accountable to the wider community to enable every student to leave a confident, connected, actively involved, lifetime learner.”*

**Present:** Tania Cohen (TC), Simon Faisandier (SF), Misty Olney (MO), Siobhán Garrett (SG), David Lim (DL), Noah Boyte (NB), Simon Scannell (SS), Abishek Gaur (AG)

**Welcome:** Stephanie Whiteman (SW), Angela Rongonui (AR), Michelle Tietjens (MT)

**Apologies:**

**Minutes recorded by:** Megan Button (MB)

Item	Discussion / Decision	Person Responsible	Timeframe
<b>1. Administration</b> Karakia and Manaakitanga	Performed	MO	
1.1 Attendance recorded; quorum established	Done	SF	
1.2 Interests are declared	None to declare		
1.3 Recent minutes are accepted	<b><i>Motion: SF moves that the Minutes from the meeting dated 11 November 2025 are approved. SS second.</i></b>	All	
Actions reviewed from previous meeting	Liaising with families re aspirations for their child at school/material for enrolment pack/transition to school.	MO/NB	Feb
1.4 Correspondence is shared	<ul style="list-style-type: none"> <li>● MOE Letter from Anne Bell dated 2/12/25 – Seeking feedback about an application from Amesbury School to change from a contributing school (year 1-6) to a full primary school (Year 1-8). The Board voted unanimously to not support this application.</li> </ul> <p><b>Action: MB to write to Anne Bell at MOE on behalf of the Board</b></p> <ul style="list-style-type: none"> <li>● Letters received from the following parents/future parents asking The Board to continue to give effect to Te Tiriti o Waitangi:               <ul style="list-style-type: none"> <li>○ Anna and Sam Win-Mason</li> <li>○ Emma Bell</li> <li>○ Siobhan Donaldson</li> <li>○ Tace Watson</li> <li>○ Jay Brooker</li> <li>○ Louisa Joblin</li> <li>○ Chrisa Robinson</li> <li>○ Cara Baddington</li> </ul> </li> </ul>	MB	Dec
Endorsement of correspondence and electronic resolutions			

	<p>Discussion about the Board Commitment to Te Tiriti o Waitangi under agenda item 3.2</p> <ul style="list-style-type: none"> <li>• Thank you letters received from classroom teachers Michelle Tietjens, Megan Blackwell and Chloe Johnson for flowers sent from the Board as an appreciation and acknowledgement for inconveniences to classroom displacements.</li> <li>• Email from Office Manager Nicola Hunter advising the Board that there were 8 applications received in the ballot out of 15 available for Out of Zone spaces and all 8 were offered a space.</li> </ul> <p><b>Motion: SS moves that the correspondence is accepted. DL second.</b></p>		
2. Monitoring 2.1 Schoolwide Student Achievement	<p>Deputy Principal Stephanie Whiteman spoke to the report and noted it is a please report within a changing landscape:</p> <ul style="list-style-type: none"> <li>• Reporting shows that the early-literacy programme is working well</li> <li>• Structured Prime Maths programme is being taught across the school with a focus on basic facts</li> <li>• Overall school performance is strong with four out of five students at or above expectations</li> </ul>	SW	
2.2 Learning Support	<p>Report presented by SENCO Angela Rongonui:</p> <ul style="list-style-type: none"> <li>• MOE approval given this year to increase the student cap in Korowai from 12 to 20 students</li> <li>• Room 20 has been established as a second learning space for Korowai for the Year 0-3 students – with students learning to transition between spaces and allows teachers to deliver a more tailored and developmentally appropriate learning programme.</li> <li>• Majority of students in Korowai are High ORS Funded</li> <li>• 109 English Language Learners (ELL) enrolled students</li> </ul>	AR	
2.3 Student Achievement in Phonics 2025	<p>Report presented by Muka Syndicate Leader Michelle Tietjens:</p> <ul style="list-style-type: none"> <li>• First year that the Phonics Checks have been administered at Johnsonville School</li> <li>• Testing has focussed on segmenting and blending, next year testing will focus on sounds</li> <li>• After 20 weeks 69.2% of students were marked at Proficient or Above</li> <li>• After 40 weeks 65.4% were marked at Proficient or Above</li> </ul>	MT	
2.4 Annual plan implementation progress is updated and discussed (Principal's report)	<p>TC is rewriting the annual plan for 2026 and gave an update on the status of each goal and key actions</p> <p>Assessments completed for all students for literacy, numeracy and other learning areas</p> <p>Principal performance management and teacher professional learning conversations completed by year end</p> <p><b>Motion: TC moves that the Principal's Report be accepted. SS second.</b></p>	TC	
2.5 Students, staff, volunteers, and visitors are safe and well, and the board is a good employer	<p>The Committee has worked through asbestos reports relating to the contaminated sand</p> <p>Teachers are under stress at this time of year with report writing, and classroom moves due to the sand</p> <p>10 year plan showed number of electrical faults and SS has fixed the priority ones already</p>	TC/MO/SS/ NB	

2.6 Property projects are being effectively delivered (Property Committee report)	<ul style="list-style-type: none"> <li>Final MOE sign off received for slip remediation and retaining wall and work will begin in December</li> <li>Window joinery in Room 20 to be completed mid-January</li> <li>Asphalt and new lines markings on top court to be completed by mid-January</li> <li>Asbestos cleaning/removal team will be onsite mid-January. Remediation is expected to take 10 days</li> <li>Retaining wall on bottom field expected to be completed mid-February</li> </ul>	TC	
2.7 The board is financially responsible (Finance Committee report)	<b>Motion: DL moves that the financial accounts as 30 November 2025 are accepted. SS second.</b>	DL	
<b>3. Strategic Decisions and Discussions</b> 3.1 Draft Budget 2026	<ul style="list-style-type: none"> <li>Forecast for a very minor surplus</li> <li>The Board approves TC carrying over the Principal's Wellbeing Support funds from 2025 to 2026</li> </ul> <p><b>DL moves that the 2026 budget be approved. NB second.</b></p>	DL/TC	
3.2 Te Tiriti o Waitangi	<p>MO gave feedback that along with whanau, staff are also eager to hear the Board's stance on Te Tiriti. The Board had a robust conversation about how Johnsonville School can continue to include Te Tiriti while meeting the requirements of the curriculum. TC and MO assured this can be done and incorporated in various ways.</p> <p><b>Action: SF to edit the draft communication to whanau to be sent out the following morning</b></p>	All  SF	  Dec
<b>4. Administration</b> 4.1 Agreed Public Excluded Business	<p>Moved into PEB at 9.23pm and out at 9.28pm.</p> <ul style="list-style-type: none"> <li>One item was discussed for the privacy of natural persons.</li> </ul>		
<b>5. Additional items:</b>	Board meetings to move to 7pm on Tuesday evenings in 2026.	All	
Confirmed Actions	MB to write to Anne Bell at MOE	MB	Dec
Meeting closed: 8.40pm	SF to edit the draft Te Tiriti Communication to whanau	SF	Dec

**Next Meeting:**

7.00pm, Tuesday 17 February 2025

Simon Faisandier, Presiding Member:

Date:

24/2/26