

**JOHNSONVILLE SCHOOL BOARD**  
**Minutes of Meeting held on Tuesday 7 November 2023, commencing at 7pm**

*“A well governed school accountable to the wider community to enable every student to leave a confident, connected, actively involved, lifetime learner.”*

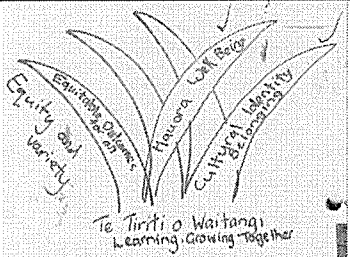
**Present:** Ben Mills (BM), Tania Cohen (TC), Misty Olney (MO), Clare Little (CL), Siva Sankari Yuvaraj (SY)

**Welcome:** Stephanie Whiteman, presenting Student Achievement Profile report (7:19pm to 7:34pm)

**Apologies:** Eugene Lai (EL), Ben Fisher (BF), Christa Robinson (CR)

**Minutes recorded by:** Shannon Tomlinson

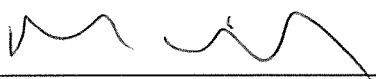
Item	Discussion / Decision	Person Responsible	Timeframe
<b>1. Administration</b> Karakia and Manaakitanga	Performed		
1.1 Attendance recorded and quorum established	Done		
1.1a Interests are declared	No interests to declare		
1.2 Recent minutes are accepted	<b><i>Motion: BM moves that the Minutes from the meeting dated 12 September 2023 are approved. CL second.</i></b>		
Actions to review from previous meeting	MO to check with Alwyn and/or Adrienne if “Manakitanga” is an appropriate name (or if they have any other suggestions) for the combined People and Health & Wellbeing Committee. <b><i>Alwyn suggested looking online at government organisations for ideas - BM to do &amp; bring ideas to next meeting.</i></b>	BM	Carried
	Finance Committee to discuss how best to approach the budget planning for next year.	EL & CL	Current
	MO to look at dates for a whānau evening - liaise with Alwyn & Adrienne after Kapa Haka Festival is completed. <b><i>Not able to find a suitable time this year, will look at dates next year.</i></b>	MO	Early 2024
	CL & CR to make a plan to engage with the community throughout the year - ongoing consultation.	CL & CR	Carried
	MO to come up with an agenda for the planning meeting in October. SY to assist if time allows.	MO & SY	DONE
	CE to draft a thematic analysis document (using the strategic planning template in the Google Drive) for the October planning meeting.	CR	DONE
	ST to collate the Presiding Member review forms.	ST	DONE
1.3 Correspondence is shared	We streamline our meetings by circulating all committee and other reports prior to this meeting. Each Board member is to read them before the meeting and only questions are discussed at the meeting.		
Endorsement of correspondence and electronic resolutions	<b><i>Motion: BM moves that the Board respond to the Miramar Christian School proposal to relocate to Johnsonville with TC's draft letter of opposition. CL second.</i></b>		

<b>3. Strategic Decisions and Discussions</b> 3.1 Agree next steps on strategic plan development	 <p>Ideally there should be 3 topics for the strategic plan. We want the words and titles to be our own words, not anything taken from another school's documentation and the titles shouldn't be too wordy. The titles have been added to our school harakeke as per the graphic above. A whakatauki can be applied to each value to expand on the name.</p> <p>The wording is to be added under each topic as per below (from strategic planning evening).</p> <ul style="list-style-type: none"> <li>• Hauora &amp; Wellbeing – <b>SY</b> (ST to assist with inserting SY's words into the Google doc)</li> <li>• Cultural Identity &amp; Belonging – <b>CR</b></li> <li>• Equity &amp; Variety – <b>CL</b></li> </ul> <p>Wording to added by 15 November.  From 15 November until 22 November <b>all board</b> to add comment to the wording.  From 22 November until 29 November document to be finalised with any changes.  Final Internal Draft to be completed by 1 December.</p>	SY, CR & CL All Board	By 15 Nov By 22 Nov By 29 Nov By 1 Dec
<b>4. Administration</b> 4.1 Agreed Public Excluded Business (PEB)	Moved into PEB from 7:15 to 7:18pm due to personal privacy of staff.		
<b>5. Additional items:</b>	None.		
Confirmed Actions	BM to look online to see what government organisations use for their People/Health & Wellbeing departments for naming ideas for our sub-committee (as suggested by Alwyn) and bring ideas to the board.	BM	By next meeting
	Wording to be put into the Strategic Plan Google doc as per the headings in these minutes.	SY, CR & CL	By 15 Nov
	All board to read and comment on wording in the Strategic Plan Google doc as above.	All Board	By 22 Nov
Meeting closed: 9:05pm			

**Next Meeting:**

Tuesday 12 December, 7pm

Ben Mills, Presiding Member:



Date:

13/12/2023